**CONSTRUCTION MANAGER**

**PROJECT : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |
| --- |
| **DAILY WORK REPORT (Pre-Construction)** |

To : Working Date :

Attn. : Reference No. : DRP.

Stating Time : hrs. Ending Time : hrs. Total Working Time : hrs.

(Work items undertaken today) Attachment included pages

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item  No. | Work Description  Please mark asterisk (\*) at the end of sentence if it is Hot Work | Location | Percentage  Completed | Remark |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| PROBLEMS | | RESOLUTIONS | | |
|  | |  | | |
|  | | Reported by: Project Alliance Co., Ltd. | | |
|  | | Signed by : | | |
|  | | Name : | | |
|  | | Position : | | |
|  | | Date : | | |