**CONSTRUCTION MANAGER**

**PROJECT : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **DAILY WORK REPORT (Pre-Construction)** |

To : Working Date :

Attn. : Reference No. : DRP.

Stating Time : hrs. Ending Time : hrs. Total Working Time : hrs.

(Work items undertaken today) Attachment included pages

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| ItemNo. | Work DescriptionPlease mark asterisk (\*) at the end of sentence if it is Hot Work | Location | PercentageCompleted | Remark |
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| PROBLEMS | RESOLUTIONS  |
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|  | Reported by: Project Alliance Co., Ltd.   |
|  | Signed by : |
|  | Name :  |
|  | Position :  |
|  | Date :  |